

~~Educational Office~~  
File Copy  
D. M.

1 on file

THE CLEVELAND MUSEUM OF ART  
Department of Education

ANNUAL REPORT

INDEX

1947

1. Report of Curator of Education, Thomas Munro.
2. Reports of Supervisor of Children's Classes, Dorothy Van Loosen.
  - a. Suburban, Private, Parochial Schools
  - b. Saturday Classes
  - c. Outdoor Sketching Classes
3. Report of Supervisor of Cleveland Public School Activities, Ann V. Horton.
4. Reports of Supervisor of Motion Picture Activities, George D. Culler.
  - a. Motion Picture Activities
  - b. Exhibitions of the Month
  - c. Staff Meetings
5. Report of Division of Circulating Exhibits, Ruth F. Ruggles.
6. Report of Supervisor of Club Activities, Marguerite Munger.
7. Report of Special Activities, Gertrude S. Hornung.
8. Report of Saturday Entertainments, Thomas J. Elsner.  
*Report of Special Exhibits, Ruth F. Ruggles.*
9. Annual Statistical Summary.
10. Comparative Report of Attendance for 1946 and 1947.
11. Publications for 1947.

THE CLEVELAND MUSEUM OF ART

January 29, 1948

Department of Education

To: Director

From: Thomas Munro, Curator of Education

Subject: Annual Report for 1947

In the enclosed reports of particular branches of the educational work and in the statistical summary, I have as usual underlined outstanding points to which your special attention is invited. In addition, I would like to comment briefly on (a) some particular phases of the work which are not discussed in the accompanying reports; (b) some general features of the year just ended.

This has been a pretty good average year, with its share of ups and downs -- more ups than downs. We have gone on giving the many types of service along a variety of lines, which experience has shown to be desired and appreciated. The results, as measured by the responses from the groups served, have been very gratifying.

The quality and progress of the educational work seems always to be closely dependent on the experience and continuous service of the staff. When we have frequent staff changes and a large percentage of part-time personnel, we have to spend more time in basic training, with time lost while new people are being secured and prepared. We now have a fair nucleus of veterans on full-time employment, including such key people as Mr. Culler and Miss Dunlavy, in addition to those of longer service.

The retirement of Mrs. Ruggles after a long career of modest but invaluable service, is much to be regretted. It is fortunate that she is to continue on part-time, and that she has had an opportunity to explain the work of her department thoroughly to Miss Dunlavy.

Among the more unusual features of the year was the Dance Experiment Group, under the supervision of Mrs. Hornung. To conduct and finance ballet instruction in the Museum for several different age levels, and to present several performances, was a daring and arduous task. The unfortunate episode at the end of the year, involving an unsatisfactory teacher sent by the Ballet School in New York, has temporarily put a damper on this

experiment; but the fault -- unless it be one of excessive ambition -- is not to be attributed to anyone in Cleveland.

We have had extremely friendly relations with the Public Schools of Cleveland and suburbs; especially with those of Shaker Heights and Cleveland Heights. As a result of temporary conditions, which cannot be corrected at once, the work with Cleveland schools has not been quite as large in volume this year. This has been partly due to the fact that Miss Church has had to spend a good deal of her time in practice teaching and completion of requirements for the teaching certificate. She is now an experienced full-time teacher and is rendering capable, energetic service on several age levels. Miss Horton is meeting fewer classes than in some previous years, but is doing some very valuable consultation. It is open to question whether the amount of time spent by Mr. Day and Miss Church on the Scholastic Exhibit (about eight weeks in the spring) is justified as a part of Museum work. Personally, I do not think so; but there is no one else to do it, and since Mr. Howell and Miss Horton both wish to continue it, I have made no active objection. Now that Miss Horton's retirement is approaching, it is pleasant to see how Mr. Day is developing into a mature and respected teacher and administrator. All indications point to his taking over Miss Horton's job when she is ready to give it up. In the mean time, both Mr. Howell and the Board of Education officials seem entirely happy about the school-museum relationship.

We are certainly rendering more service than ever to Western Reserve University; not only through direct instruction by Mrs. Marcus and myself, but through facilities provided Lamberton, Chapman, and other faculty members. The response, though friendly and acquiescent, is not what it should be. There is no more disposition than ever on the part of the University to cooperate actively in making fullest use of Museum resources or in developing art instruction on the college and graduate levels.

The Museum's educational work with adults has shown considerable upswing in attendance during 1947. We have tried no unusual experiments, outside of the dance groups and the groups preparing for the Treasure Quiz. But the average attendance at courses, lectures, gallery talks and talks to outside groups has been high.

We seem to have evolved a suitably diversified list of courses for adult members. During the past year it has included courses by Mrs. Marcus on "Chinese History and Culture" (two series), "Persian Art", and on "Modern Art: Picasso and Others"; by Mrs. Hornung on "Know Your May Show Artists", and "Tuesdays at 11:00" (this last with demonstrations of painting by Mr. Elsner); by Mr. Culler on "Drawing and Painting for Amateurs"; by Arnold Davis and others on "Kodachrome Photography"; by Mr. Mosgo and Miss Natko on "Clay Modelling and Ceramics"; by Mrs. Lange on "Sculpture for the Amateur"; by Mr. Landesman on "Pictorial Photography"; by Mrs. Munger on "Important Personalities and the Art of Their Time" and "Art Appreciation"; by Miss Garnett, Mr. Blodgett and Mr. Haskin on "Music Appreciation"; and by myself on "Comparative Aesthetics". During her brief stay in Cleveland, before being called to England by her mother's illness, Mrs. Kate Forbes was a welcome member of the staff and leader in dance instruction.

Notable lectures and other auditorium programs during the year have been those by John Rewald on "The Art of Degas", by the Dame of Sark on "The Channel Islands", by George Boas on "Degas and the Naturalistic Movement", by Austen West on "Scotland, Enchanted Road", by Mrs. Dorflinger on "Fine Crystal", by Lincoln Kirstein on "The Language of the Classic Dance"; by Thomas Wilfred in "Clavilux Recital", by Gem Paulickpulle on "Classical Dances of India and Ceylon", by George N. Kates on "Gardens of the Imperial Lakes in Peking", by Houston Peterson on "Riots for Art's Sake", and by Countess Marthe de Fels on "French Gardens -- Old and New". Many other interesting lectures have been given by local speakers, including staff members, and a motion picture program of high quality has filled out our Friday and Sunday schedules.

The Journal of Aesthetics, for which the Museum provides a hospitable home, has grown in size and circulation. It is still the only periodical of its kind in the world, and is carrying out a useful function in bringing together scholars interested in this subject throughout the world, as well as in encouraging research and writing.

I am especially pleased at seeing the Exhibitions of the Month become a regular activity of the Department of Education, under Mr. Culler's supervision; also at

the ever increasing demand for children's summer classes; also at our continued cooperation with the Public Library and the World Affairs Council on the "Roads to World Understanding" series of meetings for young people; also at the cordial support which is given our work by Superintendent Slade of the Shaker Schools; and also at the interesting series of exhibitions prepared for the Educational Corridor by Mrs. Ruggles, Mrs. Van Loozen, and others of the staff. This list might be continued much farther, but enough has been said to characterize this as a year of successful community service with progression along several lines.

Respectfully submitted,

Thomas Munro  
Curator of Education

TM:bb

THE CLEVELAND MUSEUM OF ART  
Department of Education.

To: Curator of Education

From: Dorothy Van Loozen, Supervisor of Children's Classes

Subject: Annual Report, Suburban, Parochial, Private Schools, 1947

STAFF OR-  
GANIZATION

In contrast to the Saturday Classes and Outdoor Classes, where the work of the past year was extremely successful, the work with School Classes was adequate but not outstanding. The main reason for this was that we had again a continual change of staff and a constant splitting of individual teacher's schedules.

From February through May we had nine teachers, no one on a full teaching schedule and four teachers who even had split time in any given day. Total teaching time of these nine part time teachers was less than the time allotted in previous years for school work. Teachers were: Mrs. Charlotte Bates, Mr. Kenneth Caldwell, Mr. George Culler, Mr. Thomas Elsner, Miss Laura Lee, Miss Sally O'Callaghan, Mrs. Mary Slack, Mrs. Dorothy Van Loozen, Mr. William Ward.

From October through December our time was cut still further after Mr. Caldwell left to go to the Shaker Heights schools. However, since all of the eight remaining part time teachers had been here before, less time was required for preparation of standard lessons, and we were therefore able to handle as many groups as were handled by the larger staff last semester. As always the main need is for teachers who work regularly and who therefore could be assigned specific responsibilities. Miss Ruth Lawson, secretary for School Classes, is doing an outstanding job in continual checking-of schedules of all these part time people. Much of her time is unfortunately spent doing work that teachers should automatically do in connection with routine assignments for individual schedules.

CLEVELAND  
HEIGHTS

Successful contacts of the past were kept, and several new experiments were tried. Elementary schools were again given one assembly for each grade



each semester. Mr. Elsner has given an excellent series of talks on "How To Draw the Figure" during the spring semester, and "Theater Arts" during the fall semester. Miss O'Callaghan was the main instructor assigned to Cleveland Heights elementary classes in the Museum. In the junior high schools Miss Lee did the major group of talks, primarily at Roxboro Junior High School. Mr. Ward is now starting on this same work and by next semester will be ready for most of the talks that are integrated with the junior high school curriculums. In the Senior High School several series were given. Mr. Culler worked particularly with the departments of English and drama, Mrs. Bates with the history departments, Mrs. Van Loozen with the art department. Miss Dunlavy has continued giving talks explaining case exhibits, primarily in the elementary schools.

The Elementary Art Curriculum, with which Mrs. Van Loozen has assisted for two years is now being mimeographed. Parts I and II are completed and are on file in our Office for reference. The final section, Part III, which deals especially with appreciation will be mimeographed next semester. A new social studies curriculum for elementary grades was put into effect this fall which meant that many school teachers were contacted in regard to types of material which the Museum can offer for the changed subject matter. Kodachromes slides of Museum objects and children's drawings are being made by the Heights Board of Education Visual Aids Department. Members of their staff also collaborated with us on an exhibit of School-Museum work for the Western Arts Convention held last May. Taylor School P.T.A. had an exhibit of drawings and photographs of Museum classes in connection with a November meeting.

Mrs. Slack was the main instructor assigned to Shaker Heights classes meeting in the Museum. Also, Mrs. Wike continued to spend one day a week in the Museum teaching elementary classes and planning for visual material to be used in the schools. She is our main coordinator with elementary schools,

SHAKER  
HEIGHTS

Mrs. Eynon for the Junior High School, Mr. Jeffery for the Senior High School. Work with the Junior High has expanded considerably, with many classes coming regularly to the Museum. This was especially valuable when classes came as part of a series and then had additional material presented in the school by Museum instructors as well as by regular school teachers of art, English, and social studies. The Senior High has had several meetings and conferences with Mr. Culler and Mrs. Van Loozen regarding a more specific integration with school subjects which will be put into effect next semester.

OTHER  
SCHOOL  
SYSTEMS

Orange Township School came to the Museum more regularly this past year than any other out of town school system. They have a school bus available for Museum trips, and an art teacher who is extremely interested in Museum contacts. These would seem to be the primary requisites for work with any school system. Less regular contacts were continued with Chagrin Falls, East Cleveland, Euclid, and Garfield Heights. The latter suburb is interested in more Museum work, but lack of a school bus prevents groups from coming here regularly, and the great distance to the school prevents Museum instructors from going there regularly. Our main work with the Catholic school system was done with Sister Xavier of St. John's College, and Sister Alberta of St. Stanislaus.

Respectfully submitted,

*Dorothy Van Loozen*

Dorothy Van Loozen  
Supervisor of Children's Classes



THE CLEVELAND MUSEUM OF ART  
Department of Education

To: Curator of Education

From: Dorothy Van Loozen, Supervisor of Children's Classes

Subject: Annual Report, Saturday Classes, 1947

STAFF OR-  
GANIZATION

There were no major changes in the staff this past year which again meant that the Saturday work was, on the whole, extremely successful.

Teachers were as follows:

Gallery Classes

6-7	Miss Sally O'Callaghan
7-8	Mr. Thomas Elsner (switched from Members' to Gallery Classes)
8-9	Mrs. Mary Slack
9-10	Mr. James Baker
10 $\frac{1}{2}$	Miss Laura Lee (started teaching Saturday classes during the summer)
11	Mr. William Ward
11 $\frac{1}{2}$ -12	Miss Mildred Bickel (switched from Members' to Gallery Classes)
13 and over	Mr. Howard Reid

Special Classes

Beginning	Mr. Fred Vollman
Intermediate	Mr. Price Chamberlin
Advanced	Mr. Ronald Day

Members' Classes

Nursery Group	Miss Angela Smolik
6-7	Mrs. Mildred Eynon
8-9	Mrs. Rita Myers (switched from substitute teacher to a regular class)
10	Mr. Bernard Specht (switched from Gallery to Members' Classes)
11	Mrs. Viola Wike
12 and over	Mr. Paul Scherer

Saturday Afternoon Junior Studio Club: Mrs. Rita Myers

Secretary: Miss Ruth Lawson

Assistants: Miss Doris Dunlavy (in charge of Gallery Class Registration Desk)  
Mr. Kenneth Caldwell (substitute teacher)  
Miss Jetta Hansen (assistant at Gallery Class Registration Desk)  
Mr. Ed Milots (studio assistant for all special problems)  
Miss Janet Pfaff, Miss Peggy Brown, Miss Carol Grover

Volunteer Assistants: Misses Caroline Goff, Anne Mayo, Sybil Coe, Martha Ellis,  
Shirley Thompson, Louise Mathews, Arlene Braund, Marna Hains

## ATTENDANCE

Attendance for the Free Classes reached an all-time high. We are now handling the maximum amount of children that we can accommodate under present conditions of space and staff. Total statistics for Members' Classes are approximately the same as in former years although, had it not been for extra summer classes this figure would have been lower because we could accommodate more children if Membership Department could absorb some of the children on the waiting lists.

## SCHOLARSHIPS

Several of our Special Class students received scholarships which were due in large part to Museum recommendation. Richard Rice, Marsha Iliff, and Janice Swain are attending out-of-town schools. Jetta Hansen has a half scholarship from a Museum donor and the other half from The Cleveland School of Art. Ed Milota and John Balazs are both on full scholarships from The Cleveland School of Art. In addition to this, John was awarded money for supplies from our Gilpin Scholarship Fund.

We sent six students to the Saturday morning Classes at the Art School on scholarship, Mary Ellen Archer, Lily Ann Broos, Richard Brichacek, and Edward Collins, (Pepsi-Cola); Joan Kopec and Dave Borders (Cleveland School of Art).

## EXHIBITIONS

This year we have had so many exhibitions, the planning of which was again taken over by Mrs. Van Loosen, that we have often been almost desperate to meet deadlines of dates. In the Museum there were the following exhibitions:

Work of Gallery Classes	January	Educational Corridor
Work of Members' Classes	April	Educational Corridor
Demonstration Drawings from May		
Entertainment	May	Junior Museum
"Roads to World Understanding"		Educational Corridor and
Drawings	June-July	Educational Offices
Work of Special Classes	October	Educational Corridor
Gold Ornaments	November	Foyer

Outside the Museum were the following:

Paper sculpture by Special Classes	January-March	Cleveland Public Library, Welfare Federation, Cleve- land Heights schools, etc.
Work of Museum Classes	March	Western Arts Convention Higbee Company

Work of Museum Classes	November	Taylor School, Cleveland Heights
Work of Museum Classes	November	St. John's College
"Roads to World Understanding"		School of Applied Social
Drawings	November	Sciences, Western Reserve University.
Gold Ornaments Advertising Exhibition of Gold	November & December	Souvenirs for Press Luncheon, Stouffers Restaurants, Cleveland Public Library, Cleveland Ad Club, Williamson Building.

Since all these groups of drawings, as well as the Outdoor Class Exhibition described in a separate report, were put together for educational purposes, there was extensive labeling and descriptive material accompanying each exhibit. Other groups of materials were frequently gathered such as, drawings sent to Story Parade Magazine, water colors by Special Class students sent to the Pepsi-Cola Company, and miscellaneous types of work loaned to teachers of schools and summer playgrounds. Twenty ceramic figures made in the Special Classes were turned over to the Department of Circulating Exhibits.

#### LIBRARY PROGRAMS

This year the Museum has continued as one of the four sponsors for "The Roads to World Understanding" Programs which are held monthly from October through May. In addition to material from the Lending Collection we have sent chalk drawings each month which were done by Special Class students after careful research on each specific subject. For the May Program at which Dr. Munro was chairman, four scholarship students did demonstration drawing under the direction of Mrs. Van Lozen.

#### LESSON PLANS

Lesson plans have been written for a period of something over ten years which meant that although our files were very complete, they were also very full. With the permission of Dr. Munro we have filed lesson plans prior to 1945, according to year and class. The current lesson plan file is now up to date (with the exception of two teachers) and has work filed according to age and type of class (i.e. Gallery, Members', Specials) as well as by galleries.

The syllabus which Mrs. Wicks compiled after checking several hundred lesson plans has not as yet been mimeographed. This was originally written

primarily for new teachers and observers of Museum work and would be of great value if available for use. The Case File is also very much out of date. Mrs. Myers brought the material on Special Class students up to June, 1947, but since that time there has been no teacher available to keep it current.

DRAWING  
SUPPLIES

For the past two years the state of our drawing supplies was deplorable. During the summer of 1947, with the efficient help of Jetta Hansen and Ed Milota, we started making inventories, rearranging the stock, and ordering as many basic materials as possible in an attempt to build up an efficient system of ordering and filling requisitions.

EXTRA  
ACTIVITIES

Mr. Caldwell continued in charge of the noon hour until three weeks ago when Miss Matilda Maurer took over this post. This will be a great help because any person working with the noon hour group must be on duty at 11:00 a.m. and therefore cannot teach an entire Saturday morning class. Mr. Caldwell is now available for teaching in the morning, Miss Maurer does not start work until 11:00 a.m.

The only Saturday entertainment put on by Saturday class students was the demonstration on May 3, "Watch Us Draw." Other than this there is no longer any connection between afternoon programs and drawing classes.

The Treasure Quiz this year was not required of all Saturday students as in the past. All talks concerning the Quiz were given on Saturday afternoon after the Saturday entertainment, and were open to any child of Greater Cleveland. Boys and girls in Museum Classes placed extremely well in the prize winning group.

Respectfully submitted,

*Dorothy Van Loosen*

Dorothy Van Loosen  
Supervisor of Children's Classes

THE CLEVELAND MUSEUM OF ART  
Department of Education

To: Curator of Education  
From: Dorothy Van Loozen, Supervisor of Children's Classes  
Subject: Annual Report; Outdoor Sketching Classes, 1947

## STAFF ORGANIZATION

One of the main reasons that the Outdoor Classes were again extremely successful was that all teachers as well as the assistants had worked with these groups before.

Teachers and age levels were:

Tuesday and Thursday	6 years	Mrs. Mildred Eynon
	7	Miss Mildred Bickel
	8	Mr. Thomas Elsner
	9	Mrs. Rita Myers
	10	Mrs. Viola S. Wike
	10½	Mr. Price A. Chamberlin
	Registration:	Miss Laura C. Lee

Wednesday and Friday	11	Miss Mildred Bickel
	11½	Mrs. Mildred Eynon
	12	Mrs. Vila S. Wike
	13	Mr. Thomas Elsner
	14-15	Mrs. Dorothy Van Loozen
	16 & Specials:	Mr. Price A. Chamberlin
	Registration:	Miss Laura C. Lee

Secretary: Miss Ilene Jaster (in the absence of Miss Lawson)  
Assistants: Jetta Hansen, Ed Milota

## VOLUNTEER ASSISTANTS

We had eight new volunteer assistants, five of whom came from the Volunteer Bureau of the Welfare Federation and three through hearing a radio talk given by Mrs. Van Loozen in which teen-age girls were invited to do volunteer work at the Museum. Training sessions were again held for these girls, and it is the general feeling of all the teachers that this is a most satisfactory arrangement.

## ENROLLMENT

This year we shifted the eleven year old group to Wednesday and Friday; thus making six classes each day and equalizing the attendance somewhat. However, registration was heavier than ever before. Four hundred seventeen children came on the first day which is always apt to be difficult inasmuch as the maximum number we can safely and efficiently handle is

approximately two hundred and fifty (this is allowing forty students) for each of the six teachers). Average attendance was 240 to 250, but this number was achieved only after considerable shifting and planning. We again followed the procedure of taking up to fifty students in each class, then adding names to waiting lists in the order of application. As we could accommodate the children, 99 cards were sent to students in the six through ten years age range, 27 cards to students in the group eleven years and over, making a total of 127. Eighty-six were not accommodated and were sent cards inviting them to come to Saturday Classes.

#### PROCEDURE

All classes met in the Auditorium and were seated according to age. Classes left the Auditorium and went with their teachers to designated locations near the Museum where lessons were assigned. In general, younger groups again had many stories encouraging fanciful representations of nearby scenes. Intermediate groups worked especially on such things as: dark and light patterns and decorative landscapes. Older groups were, as always, ready for help with compositions and techniques. Individual reports by the teachers which deal more fully with the type of work presented are filed in the Educational Department.

#### EXHIBITION

This was hung in the Educational Corridor during the months of August and September and was prepared by Mrs. Van Loozen, who was assisted by Jetta Hansen and Ed Milota. Each class was represented as fully as possible and in addition to this, two separate mounts dealt with a cross section of the work of all age levels, "How We Draw Trees" and "How We Draw the Monkey House."

#### PROBLEMS

Absorption of students on the waiting list and admittance of visitors were the chief factors which disturbed the unity of all groups. This whole situation is extremely difficult because in free classes, we necessarily wish to accommodate as many children as possible. But it does seem



unfair to the children who come early and regularly, to be placed in a class with so much changing and shifting.

Another major difficulty was the lack of wash room facilities to accommodate such large groups of children. It was especially hard on Tuesday and Thursday mornings when we had many young children as well as many parents who brought them. Added to the lack of facilities the difficulty of having no attendants stationed in the wash room on week days meant that at times there were actual traffic jams, to say the least.

Several teachers also feel that the short five week period is another problem. They feel that by the time class is well underway it is practically time to stop and is therefore not as satisfactory as the former six week period.

Respectfully submitted,

*Dorothy Van Loozen*

Dorothy Van Loozen,  
Supervisor of Children's Classes.

Attached: Comparative Statistics 1946-47.

Schools Represented

Museum Mimeograph Announcement

THE CLEVELAND MUSEUM OF ART  
Department of Education

Statistical Report - Outdoor Sketching Classes - 1946

	DAY	DATE	CLASSES	ATTENDANCE	TOTAL CLASSES	TOTAL ATTENDANCE	
First Week:	Tuesday	June 18	6	376			Fir Wee
	Wednesday	June 19	5	264			
	Thursday	June 20	6	261			
	Friday	June 21	5	207			
					23	1108	
Second Week:	Tuesday	June 25	6	244			Sec Wee
	Wednesday	June 26	5	164			
	Thursday	June 27	6	205			
	Friday	June 28	5	166			
					23	779	
Third Week:	Tuesday	July 2	6	210			Thi Wee
	Wednesday	July 3	5	148			
	Thursday	July 4	-	-			
	Friday	July 5	5	135			
					16	493	
Fourth Week:	Tuesday	July 9	6	204			Fou Wee
	Wednesday	July 10	5	171			
	Thursday	July 11	6	212			
	Friday	July 12	5	160			
					23	747	
Fifth Week:	Tuesday	July 16	6	215			Fift Wee
	Wednesday	July 17	5	134			
	Thursday	July 18	6	183			
	Friday	July 19	5	109			
					23	641	
					<u>108</u>	<u>3768</u>	

THE CLEVELAND MUSEUM OF ART  
Department of Education

Statistical Report - Outdoor Sketching Classes - 1947

	DAY	DATE	CLASSES	ATTENDANCE	TOTAL CLASSES	TOTAL ATTENDANCE
First Week:	Tuesday	June 24	6	417		
	Wednesday	June 25	6	305		
	Thursday	June 26	6	310		
	Friday	June 27	6	277		
					24	1309
Second Week:	Tuesday	July 1	6	265		
	Wednesday	July 2	6	229		
	Thursday	July 3	6	236		
	Friday	July 4	-			
					18	730
Third Week:	Tuesday	July 8	6	250		
	Wednesday	July 9	6	212		
	Thursday	July 10	6	228		
	Friday	July 11	6	208		
					24	898
Fourth Week:	Tuesday	July 15	6	275		
	Wednesday	July 16	6	217		
	Thursday	July 17	6	256		
	Friday	July 18	6	201		
					24	949
Fifth Week:	Tuesday	July 22	6	234		
	Wednesday	July 23	6	190		
	Thursday	July 24	6	242		
	Friday	July 25	6	194		
					24	860
					<u>114</u>	<u>4746</u>

THE CLEVELAND MUSEUM OF ART  
Department of Education

Schools represented in Summer Outdoor Classes

1947

Cleveland:

1. Addison Jr.	4	31. John Marshall	6
2. A. B. Hart	1	32. Kennard	1
3. Alex. Hamilton	5	33. Lafayette	7
4. Almira	3	34. Lincoln	2
5. Anthony Wayne	1	35. Louis Agassiz	1
6. Audobon Jr.	2	36. Marion	1
7. Bolton	2	37. Mark Twain	1
8. Buhner	1	38. McKinley	3
9. Case Woodland	3	39. Memorial	2
10. Charles Dickens	1	40. Memphis	5
11. Clark	1	41. Miles Standish	10
12. Columbia	6	42. Milford	3
13. Collinwood High	1	43. Milles Park	4
14. Chesterfield	11	44. Miles School	1
15. Corlette	4	45. Moses Cleaveland	4
16. Denison	2	46. Murray Hill	3
17. Doan	11	47. Nathan Hale	3
18. Dunham	3	48. Nathaniel Hawthorne	1
19. East High	1	49. Nottingham	5
20. Empire	1	50. Observation	2
21. Fruitland	1	51. O. H. Perry	1
22. Gracemount	1	52. O. W. Holmes	11
23. Halle	1	53. Outhwaite	1
24. Harvey Rice	1	54. Parkwood	8
25. Hazeldell	26	55. Patrick Henry	16
26. Henry W. Longfellow	1	56. Paul Revere	2
27. Hodge	1	57. Quincy	1
28. Iowa Maple	1	58. Pawlings	1
29. Hough	6	59. Riverside	1
30. John Burroughs	2	60. Rosedale	13
		61. Sackett	1
		62. Sowinski	1
		63. Thos. Jefferson	1
		64. Sunbeam	1
		65. Wade Park	7
		66. Warner	1
		67. Washington Irving	1
		68. Watterson	1
		69. West High	2
		70. Wilbur Wright	11
		71. Willard	3
		72. Wm. R. Harper	1
		73. Willson	1
		74. Woodland	1

THE CLEVELAND MUSEUM OF ART  
Department of Education

Schools represented in Summer Outdoor Classes

1947

Cleveland Heights:

1. Canterbury	1
2. Coventry	7
3. Fairfax	3
4. Heights High	5
5. Monticello	6
6. Noble	6
7. Oxford	3
8. Roxboro	10
9. Taylor	6

East Cleveland:

1. Caledonia	1
2. Chambers	11
3. Mayfair	3
4. Kirk Junior	1
5. Rozelle	3
6. Shaw High	1
7. Superior	1

Euclid:

1. Euclid Central	11
2. Noble	1
3. Roosevelt	3
4. Shore	1
5. Upson	2

Garfield Heights:

1. Garfield	1
-------------	---

Lakewood:

1. Grant	1
2. Oswego	5
3. Taft	1

Maple Heights:

1. Maple Heights	1
------------------	---

Rocky River

1. Rocky River High	3
---------------------	---

Shaker Heights:

1. Boulevard	11
2. Lomond	4
3. Ludlow	3
4. Malvern	2
5. Onaway	1
6. Shaker Junior	8

South Euclid:

1. Brush High	4
2. Lyndhurst	1
3. Oakville	1
4. Victory Park	1

Private:

1. Andrews	3
2. Hathaway Brown	3
3. Hawkins	2
4. Laurel	

Out of Town:

1. Ashville, N. C.	1
2. Bratenahl	2
3. Chagrin Falls	3
4. Chardon	1
5. Bedford High	1
6. Berea	1
7. Fairview	1
8. Massedonia	1
9. Sundusky	1
10. Wickcliffe	1

THE CLEVELAND MUSEUM OF ART  
Department of Education

Schools represented in Summer Outdoor Classes

1947

Parochial:

1. Beaumont	5	31. St. John Lutheran	2
2. Blessed Sacrament	2	32. St. Joseph	5
3. Cathedral Latin	3	33. St. Luke	2
4. Christ the King	15	34. St. Margaret	4
5. Gesu	4	35. St. Mary	1
6. Holy Cross	2	36. St. Mathew	1
7. Holy Name	8	37. St. Michael	2
8. Immaculate Conception	3	38. St. Martin	1
9. Incarnate World Academy	1	39. St. Patrick	8
10. Lourdes Academy	2	40. St. Paul	1
11. Notre Dame	6	41. St. Peter & Paul	2
12. Our Lady of Angels	3	42. St. Philip	3
13. Our Lady of Good Council	3	43. St. Philomena	20
14. Our Lady of Peace	8	44. St. Theresa	3
15. Sacred Heart	2	45. St. Thomas	15
16. St. Agnes	3	46. St. Thomas Aquinas	5
17. St. Aloysius	7	47. St. Timothy	2
18. St. Anne	11	48. St. Vincent de Paul	2
19. St. Caspers	2	49. St. Vincent	1
20. St. Catherine	3	50. St. Vitus	2
21. St. Cecelia	4	51. St. Wenceslaus	9
22. St. Elizabeth	3	52. St. Stephen	1
23. St. Edward	4	53. Ursuline Academy	1
24. St. Francis	6	54. Villa Angela	2
25. St. George	3		
26. St. Gregory	7		
27. St. Ignatius	2		
28. St. James	2		
29. St. Jerome	5		
30. St. John Cantius	2		



THE CLEVELAND MUSEUM OF ART  
Department of Education

SUMMER ACTIVITIES FOR YOUNG PEOPLE

1947

Children's drawing classes will be open free to anyone between six and sixteen years old, regardless of Museum membership. Boys and girls may attend Saturday Classes, as well as, Outdoor Sketching Classes. Registration is limited in all classes.

FREE OUTDOOR SKETCHING CLASSES IN THE FINE ARTS GARDEN

Tuesday, June 24 through Friday, July 25  
9:30 to 11:30 a.m.

These classes are arranged for boys and girls who are interested in outdoor sketching and painting. Several classes will be formed and then assigned to various teachers. These groups will spend two mornings a week sketching in the Fine Arts Garden. All materials will be furnished by the Museum. On rainy mornings the classes will meet in the Museum galleries to study landscape drawings and paintings in the Museum collections. If necessary, registration will be limited in order to control the size of classes.

Younger Groups (6 through 10 years)

Tuesdays and Thursdays, 9:30-11:30 a.m.  
(Beginning June 24, with registration and the first meeting in the Auditorium)

Older Groups (11 through 16 years)

Wednesdays and Fridays, 9:30-11:30 a.m.  
(Beginning June 25, with registration and the first meeting in the Auditorium)

OPEN GALLERY CLASSES ON SATURDAY MORNINGS

Saturdays, 9:30-11:30 a.m.  
throughout the summer

These classes are arranged for boys and girls who are interested in drawing in the Museum galleries. Classes are arranged according to age level and assigned to various teachers. All materials will be furnished by the Museum. Registration at 9:00 a.m. on any Saturday morning at the desk in the Foyer. If necessary, registration will be limited in order to control the size of classes.

For further information concerning the above classes, please call the  
Department of Education, Garfield 7340.

THE CLEVELAND MUSEUM OF ART  
Department of Education

To: Curator of Education

From: Ann V. Horton, Supervisor of Cleveland Public Schools Activities

Subject: Annual Report, 1947

In reporting our work to you each year, I am aware that while it is increasingly acceptable to administrative authority of Cleveland's schools, it cannot fit at all times into the diversified, experimental pattern which is your ideal of museum service.

We accepted this fact when early in the year we acknowledged the futility of trying to find any over-all plan by conferences with the Director of Art and yourself. Museum teachers have sought a balance by finding first: more time for study and research for our own growth; second by working within the inflexible school pattern to make teachers increasingly aware of new materials and diversified procedures in using such material. Appreciation of this vitalized service is continually expressed by teachers. To achieve this Mr. Day and Miss Church have not delegated to the library or slide department the work of "setting up" lessons. It is done by hours of selecting and adapting which we do because we are convinced of the caliber and worth of our service.

We have discussed the feasibility of refusing teachers the choice of subjects; of setting up instead limited lists of subjects which, if accepted, would be a course in appreciation and Museum acquaintance. Time to act as consultants would thereby be gained for the Museum teacher. This plan is working to quite an extent in the Elementary field, but hardly at all in the Secondary field where teachers seldom consult about materials available except when they know the same will be presented by a Museum teacher. We are convinced that gains in Secondary service would suffer and few Museum contacts result if we made this change.

Points which summarize the year:

1. Museum visiting urged for exhibits other than the May Show. Secondary

schools are responding slowly; Elementary visits are always distributed through the months and will be held to a minimum during the May Show.

2. Attention is given to P.T.A. Council and to individual clubs to establish home endorsement of field trips and to encourage aid for bus transport, particularly in the Elementary schools. This bus problem is being solved by Principals who arrange days when two teachers are available or by dividing bus loads between two museums. P.T.A. financial help is increasing.
3. All three teachers worked on the Western Arts Convention which met in Cleveland for the first time since 1918.
  - a. Miss Horton belatedly was given charge of publicity. Mr. Day and Miss Church worked on Exhibit and Hospitality Committees. Mr. Day reported one meeting; Miss Horton demonstrated for Dr. Levinson's program.
  - b. While the W.A.A. Convention was under stupid management and a bore-some memorial to M. Nagy, it had its fine points in certain excellent lectures which with personal contacts for comparison with other areas certainly were worth the price of membership and the time given to it by anyone interested in Art Education.
  - c. Through the fine work of the W.A.A.'s Council, the Association becomes nationally affiliated with the N.E.A. Art Division.
4. While Cleveland Public Schools have a limited staff, we have, by the finest cooperation I have experienced, effected an interest on the part of each teacher for every age level: each teacher's actively helping at times with all age levels. We all follow Secondary School high spots in exhibits and meetings. Mr. Day and Miss Church, while covering their own age level, often look in on Elementary buildings in the vicinity of their day's lectures. This gradually encourages the use of Museum material by class room teachers who would not (often could not) get to the Museum for it.

5. We are all concerned with a further cooperation with the Visual Education Department whereby more art material may be made ready for distribution to teachers, thus lessening some of the repetitive program of our teaching.

Possibly the heavy schedule Mr. Day carries for social studies may eventually be lightened by available visual material bearing his annotated notes.

From this point in this report the services of each teacher are summarized:

HORTON

- a) Closer cooperation with Mr. Howell's staff through the new Supervisor, Mrs. Langebrake, we are able to reach specific units with Museum service, particularly helpful to new art teachers.
- b) Social Studies enrichment is still our busiest program.
- c) A strip film based on art material has been prepared and is being tested in the Cleveland Museum of Art class room. It has received critical evaluation in four teacher training departments of Universities and will with accompanying text shortly be in use.
- d) Responsible with Mr. Davis for the issue of new Intermuseum Guide.
- e) Radio lessons revised and given ad lib thus allowing a plug for the Museum in each fifteen minutes of broadcasting. All visiting classes are shown Renoir, Keller, Wilcox, and Chinese.
- f) My services are falling more into that of consultant for the projects of General Supervisors--carried several in Literary arts--and am now working with committee on revision of fifth grade social studies. However, while no schedules are initiated, but all requests for visits have been met by holding one day per week of Miss Church's service for Elementary.

DAY

- a) By close planning carried out all scheduled in 13 High Schools before turning to February-March work with Scholastic.

- b). Scholastic. Cleveland School Administrators are sold on Scholastic and would regret having it taken elsewhere. Even the most Museum-minded of the Superintendent's staff do not see the management of Scholastic as an interruption of Museum duties. Mr. Day's efficiency in getting the show in, hung, and out of Cleveland should prove his administrative ability in a way to recommend him for an assistant directorship which Mr. Howell greatly needs. It would be to the Museum's advantage to have in such a position, if and when created, a person experienced in Museum work and able to hold its line against the casual unsuitable appointments in personnel which might be made. In this light I hope the labor, and endless pains taken in this Exhibit may be to Mr. Day's advancement.
- c) Worked out third unit of Radio in Math correlation (solids) Selection of 18 new slides to complete series. Followed through to get this set into thirty-seven Junior High Schools.
- d) Has assumed the responsibility of Museum service in several of the Junior High Schools in the more difficult districts where it seems more advisable to have a man teacher.
- e) Has continued and enlarged service to the important Distributive Education groups which are excellently motivated for Museum service in and out of the Museum. In several High Schools the work is extensive. For instance, in one school Mr. Day works with five history teachers, two art teachers, on Home Economics and one Latin teacher. He visits this one school on an average of a full day every two weeks.
- f) Has supervised and helped two of his Summer School students project Museum study into units, (Mrs. Langebrake, Mrs. Paus, principal of Bolten School).

#### CHURCH

- a) Two months' experience in practice teaching has completed requirement for certification and with final courses carried both semesters and summer is at the goal of M.A. degree. This heavy study program has been carried very

successfully while learning a new school system.

- b) More Junior High classes are in the Museum than formerly. Miss Church has brought to her field a view point fresh, inspiring and very stimulating to teachers. She sweeps them out of inflexible ways, and they like it! Added to this tempo so acceptable to adolescents, she has a vision for long range planning; i.e., for a Junior High which has always been difficult she turned to the Elementary Principal whose school is a large contributor to that Junior High. After a satisfactory conference has set up a series with 4-5-6 grades to continue several semesters and "build" the idea of appreciation into the subsequent Junior grades.
- c) Assisted during Scholastic with excellent supervision of the students sent to assist, with installation and with visiting groups.
- d) Has carried a phase of her graduate course in modelling into the supervision of a High School Unit which is coming to a fine completing at Glenville.
- e) Is tireless in the extra services included in a day's drive, i.e., to a distant kindergarten carries a large picture to be picked up again at the end of her day in Secondary classes. She studies a district by short calls in many schools where teachers are discovering they can use Museum material. It is selling the Museum well.
- f) Knowing the time out for scholastic in second semester, Miss Church has covered her entire assignment of Junior schools, once at least to all and by repeated visits to others where projects called for help. She has set up a schedule for April to June which will cover the thirty-seven schools again. Many will be contacts in the Museum.

Finally, this report is longer than usual, but our efforts do not seem to fit cryptic statement, and I particularly have wished to give you proof of the vitality which I know exists in the stress of serving a big and an old school system.

Respectfully submitted,

Ann V. Horton



The Cleveland Museum of Art  
December 31, 1947

To: Curator of Education

From: George D. Culler, Supervisor of Motion Picture Activities

Subject: Annual Report for 1947

The attached outline lists the films shown to museum audiences during the last year, together with such important information as dates, attendances, and guage of film used. It may be said that the program, during 1947, has proceeded along established lines. The films selected were worth showing, and programs such as Cinema as a Creative Art Form, Metropolis, and A Short History of Animation were of more than usual interest. However the program as a whole was not distinguished by as much exceptional material as I would like to see in it—it was adequate but not too exciting.

The essentially routine character of the program may be explained in part by the increasing difficulty experienced in obtaining, from our established sources, fresh and exciting material not already shown. It is a fact that the major programs of The Museum of Modern Art Film Library have now been shown here; the same is true of the more important films offered by other libraries. The best of this material, particularly in the realm of the historical film where the supply cannot be expected to change, can and should be shown again—as classics of film art it is our obligation to repeat them for our changing audiences—but beyond this new sources of supply must be cultivated, particularly for recent foreign films, experimental films, and new techniques in animation.

Therefore, when I was given the opportunity to go to New York in September, I made the attempt to track down sources for films of a type not offered in the standard catalogs. The results of this work does not appear in this report, because the program for 1947 was completed before the trip was made, but it is my hope that you will be aware of its influence in the report for 1948. In general I believe that the sources of supply for films are so unstable that more attention must be paid in the future to their cultivation.

It is a pleasure to report that the major equipment difficulty listed last year has been eliminated with the purchase of a new projection head for the 35mm. machine. Because of this purchase, and because of continuing demands for better maintenance we have had less trouble with poorly functioning equipment than formerly. The sound system is again in process of overhaul, and will be placed in good condition before the job is completed. Under the present conditions of auditorium and stage I do not believe top quality sound is possible with any equipment, and I do not favor major expenditures at this time.

The one positive improvement I would like to see made concerns the preservation of the expensive 16mm. equipment we now have. This machine has suffered from the frequent dismantling made necessary by the variety of uses to which the booth is put. A type of installation is now being worked out whereby the machine would be mounted permanently in the booth and be raised to a storage position near the ceiling of the booth to make way for other equipment. Indication of this need was made to Mrs. Brown for budget purposes, and it is my hope that approval may be obtained for this project.

Respectfully submitted,

George D. Culler, Supervisor  
Motion Picture Activities.

THE CLEVELAND MUSEUM OF ART  
Department of Education

SUMMARY OF MOTION PICTURE PROGRAMS  
1947

	PROGRAMS	SHOWINGS	ATTENDANCES
Friday Programs	7	14	2452
Saturday Programs	16	16	4948
Sunday Programs	11	11	4386
	—	—	—
TOTAL FOR YEAR 1947. . . . .	34	41	11786

THE CLEVELAND MUSEUM OF ART  
Department of Education

Motion Pictures  
1947

Friday Film Programs

Date	Name of Film	Size	Sound Silent	Attendance
Jan. 10	NONE BUT THE LONELY HEART	35mm.	sound	25 2:00 p.m. 165 8:00 p.m.
Jan. 24	CINEMA AS A CREATIVE ART FORM, a program of modern films, by Maya Deren and Others	16mm. (Deren) 35mm. (Bus. Mod.)	silent	77 2:00 p.m. 220 8:00 p.m.
Jan. 31	METROPOLIS	16mm.	sound	85 2:00 p.m. 405 8:00 p.m.
May 2	M	35mm.	sound	36 2:00 p.m. 263 8:00 p.m.
Sept. 26	TROUBLE IN PARADISE	35mm.	sound	43 2:00 p.m. 435 8:00 p.m.
Oct. 31	MARK OF ZORRO	16mm.	silent	10 10:00 a.m. 356 8:00 p.m.
Nov. 7	A SHORT HISTORY OF ANIMATION	16mm. (color)	sound	25 2:00 p.m. 307 8:00 p.m.

Seven Programs; Fourteen Showings; Total Attendance. . . . . 2452

THE CLEVELAND MUSEUM OF ART  
Department of Education

Motion Pictures  
1947

Saturday Films for Children

Date	Name of Film	Size	Attendance	
			Sound	Silent
Jan. 18	THE GOLDEN KEY	35mm.	sound	445
Feb. 8	REBECCA OF SUNNYBROOK FARM	35mm.	sound	290
Mar. 1	FIVE LITTLE PEPPERS AND HOW THEY GREW	35mm.	sound	400
Mar. 8	THE INVISIBLE MAN	35mm.	sound	350
Mar. 29	THE BLACK PIRATE	35mm.	silent	400
April 12	THE ADVENTURE OF TOM SAWYER	16mm.	sound	490
April 19	TOM BROWN'S SCHOOL DAYS	16mm.	sound	267
April 26	PECK'S BAD BOY AT THE CIRCUS	16mm.	sound	175
Oct. 4	A PROGRAM OF DISNEY FILMS	35mm.	sound	425
Oct. 25	WAY OUT WEST	16mm.	sound	266
Nov. 1	THE MARK OF ZORRO	16mm.	silent	224
Nov. 22	SMOKY	35mm.	sound	354
Nov. 29	MAD ABOUT MUSIC	16mm.	sound	174
Dec. 13	HOLD THAT GHOST	16mm.	sound	242
Dec. 20	MAKE AINE MUSIC	35mm.	sound	293
May 24	STATE FAIR (Shown to Golden Age Group)	35mm. (color)	sound	153
Special Showings				
Sixteen Programs, Sixteen Showings, Total Attendance.....				4948

THE CLEVELAND MUSEUM OF ART  
Department of Education

Motion Pictures  
1947

Sunday Film Programs

Date	Name of Film	Size	Sound Silent	Attendance
Jan. 19	THE GOLDEN KEY	35mm.	sound	480
Jan. 26	CINEMA AS A CREATIVE ART FORM, a program of modern films, by Vera Deren and others.	16mm. (Deren) 35mm. (Mus. Mod.)	silent	249
Feb. 2.	METROPOLIS	16mm.	sound	240
Feb. 23	PEG OF OLD DRURY	35mm.	sound	263
Mar. 9	THE INVISIBLE MAN	35mm.	sound	490
Mar. 30	THE BLACK PIRATE	35mm.	silent	496
May 4	M	35mm.	sound	400
May 11	THE THREE CABALLEROS	35mm. (color)	sound	560
Sept. 28	A PROGRAM OF TRAVEL FILMS	16mm.	sound	425
Oct. 19	A NOUS LA LIBERTE	16mm.	sound	283
Nov. 2	THE MARK OF ZORRO	16mm.	silent	500
Eleven Programs, Eleven Showings; Total Attendance. . . . .				4386



THE CLEVELAND MUSEUM OF ART  
Department of Education

Motion Pictures  
1947

Lectures supplemented by Films

Date	Name of Lecture and Lecturer	Size of Film	Sound	Attendance
Feb. 14	CHANNEL ISLAND OF MYSTERY, a lecture with color films, by The Dame of Sark.	16mm.	silent	506
Apr. 25	SCOTLAND, ENCHANTED ROAD, a lecture with color films, by Austen West.	16mm.	silent	291
Oct. 24	WE GO TO EGYPT, a lecture with color films, by Leonard Craske, Boston, Massachusetts.	16mm.	silent	296
Oct. 26	AROUND GLOUCESTER WITH A COLOR CAMERA, a lecture with color films, by Leonard Craske, Boston, Massachusetts.	16mm.	silent	301
Nov. 28	FABULOUS SIAM, a lecture with color films, by Colonel Homer Kellens.	16mm.	silent	299

To: Curator of Education  
From: George D. Culler  
Subject: Exhibition of the Month

Seven exhibitions were presented during the year 1947. A list of titles and dates will be found on an attached sheet.

The individual exhibits were varied in subject matter, approach, and level of complexity. Three were concerned with a specific art; sculpture, painting, and Indian jewelry. One treated the component texture as it is used in various arts. Three attempted the analysis of subject matter—the floral motif, the marine motif, the Madonna theme—and demonstrated the influence of the material and technique or of the cultural or aesthetic point of view upon the motif.

Valuable assistance has been received from other members of the Educational department: Mr. Day suggested the idea and assisted in the preparation of Atmospheric Depth in Painting; Mr. Ward chose the objects and wrote the label material for Jewelry of India; Mrs. Van Loozen suggested the theme (which she felt would assist in the work of the outdoor classes) of The Artist, the River, and the Sea; Miss Svec suggested the idea for The Floral Motif in the Arts, and its relationship to Mrs. Marcus' class in flower arrangement; Mr. Elsner assisted with Textures in Art; and Miss O'Callaghan contributed the idea and helped greatly in the creation of the present exhibit, The Madonna in Art. It is a pleasure further to report the unfailing interest and cooperation of the Director, the various curators, Mrs. Ruggles and her staff, and others, to the project.

Some clarification of the financial standing of the Exhibition of the Month has been achieved during the year. In order to determine minimum costs, the second show of the year (Atmospheric Depth in Painting) was put together as inexpensively as possible. The figures on this show were taken to the Director, with the result that a revised limit of \$50.00 per exhibition was set. Expenditures beyond this amount were to be approved individually. This figure was to include labor as well as materials. The labor charge for two men working one day is approximately \$20.00.

To change an exhibition requires at least a day's work by two men, and frequently more than this, so that within the limits set, very little may be left for purposes of construction and the purchase of accessory materials. However, I am trying to work out a plan whereby any construction ordered will fit within a unit or module master plan, so that such construction may be saved and combined in various ways in later exhibits. It is my hope that in this way the material for more dramatic displays may be made available. In conclusion it should be noted that there is no basis for criticism (on financial grounds) of the Exhibition of the Month: total charges laid against the project for materials, purchases and labor during 1947 amounted to \$200.57--an average of \$33.43 for the six exhibitions erected within the year. (The first exhibition, Design in Sculpture, was put up just before the first of the year and the charges for it were incurred in the previous year.)

Respectfully submitted,

George D. Culler

EXHIBITIONS OF THE MONTH DURING THE YEAR 1947.

Fifteenth Exhibition	DESIGN IN SCULPTURE	12/31/46 to 2/10/47
Sixteenth Exhibition	ATMOSPHERIC DEPTH IN PAINTING	2/10/47 to 3/31/47
Seventeenth Exhibition	JEWELRY OF INDIA	3/31/47 to 6/2/47
Eighteenth Exhibition	THE ARTIST, THE RIVER, AND THE SEA	6/2/47 to 7/28/47
Nineteenth Exhibition	THE FLORAL MOTIF IN THE ARTS	7/29/47 to 10/6/47
Twentieth Exhibition	TEXTURES IN ART	10/6/47 to 12/8/47
Twenty-first Exhibition	THE MADONNA IN ART	12/8/47 to 2/1/48

Mr. Brown

(4c)

Department of Education  
Annual Report  
1947

To: Curator of Education

From: George D. Culler

Subject: Staff Meetings

Twenty four meetings of the regular staff were held during the year 1947. The list of speakers, their subjects, and the dates is included with this report.

It is my feeling that the quality of the staff meetings has improved materially during the year. This improvement is, I believe, the result of a decision made in September, to shift the emphasis away from talks given by the staff, toward more talks by Dr. Munro, and by other curators. As outlined, the fall schedule called for a series of four talks by Dr. Munro (of which three have been given); a series of four talks by Mrs. Marcus on Oriental art (three given); four talks by the Director or curators (we have actually had five); and the remaining by staff (one). It is hoped that with the lessening of pressure on the staff members, those willing to give talks will volunteer. Up to the present time the response has not been great.

During the first part of the year the time of meeting was Wednesday afternoon at 3:30 P.M. This hour was found to be disadvantageous, and with the re-opening of meetings in the fall the hour was set on Monday, at 1:30 P.M.

Respectfully submitted,

George D. Culler

STAFF MEETINGS - 1947

Jan. 15	Mr. Day	<u>The Pigeon Tower</u> , by Cezanne
Jan. 29	Miss Horton	<u>European Porcelain</u>
Feb. 5	Mrs. Hornung	<u>Late Nineteenth Century French Ballet</u> , with illustrations by Degas
Feb. 12	Mr. Francis	<u>Degas</u>
Feb. 19	Mr. Culler	<u>Analysis of the Compositions of Degas</u>
Feb. 26	Miss Church	<u>Jade</u>
March 5	Mrs. Slack	<u>Modern Mexican Art</u>
March 12	Miss O'Callaghan	<u>Kelmscott Press Edition of Chaucer</u> by Wm. Morris
March 19	Mr. Chapman	<u>Modern American Architecture</u>
March 24	Mr. Milliken	<u>Recent Accessions</u>
April 16	Mr. Ward	<u>Buddhist Decorative Art</u>
April 23	Dr. Hall	<u>The Dream as a Work of Art</u>
Sept. 29	Dr. Munro	<u>St. James Healing the Sick</u> , a painting by Coypel
Oct. 6	Mrs. Marcus	<u>Taoist Subject Matter in Chinese Art</u>
Oct. 13	Mr. Hollis	<u>The Work of the Arts and Monuments Division in Japan</u>
Oct. 20	Mr. Milliken	<u>Western Trip</u>
Oct. 27	Mr. Culler	<u>The Print Club Etching and other work by Salvador Dali</u>
Nov. 3	Mr. Milliken	<u>Exhibition of Gold</u>
Nov. 10	Mrs. Marcus	<u>Buddhist Subject Matter in Chinese and Indian Art</u>
Nov. 17	Dr. Munro	<u>French Painting of the 19th Cent.</u> ; Puvis de Chavannes and others
Nov. 24	Miss Foote	<u>The Gold Show</u>
Dec. 1	Mrs. Marcus	<u>Buddhist Subject Matter (cont.)</u>
Dec. 8	Mr. Milliken	<u>Early Mexican Art</u>
Dec. 15	Dr. Munro	<u>Exhibition of Contemporary American Painting</u> , The La Tausca Show



THE CLEVELAND MUSEUM OF ART  
Department of Education

To: Curator of Education

From: Division of Circulating Exhibits, Ruth F. Ruggles

Subject: Annual Report, 1947

	<u>1946</u>	<u>1947</u>
Exhibits placed, in cases	651	770
Objects lent for class room use	3797	4285
Paintings and framed prints	131	84
Wall exhibits, installed by teachers	23	13

Routine work of sending exhibits to schools and libraries has been carried on with some gain in volume and quality, due to better help and, during the latter half of the year, better transportation facilities.

The long-awaited station wagon was received in July. Already it has proved its value and convenience in handling exhibit material. It is easy of access, accommodates pictures or boards as large as four by six feet and establishes Museum transportation on a dignified, business-like basis.

#### Special Work with Cleveland Heights Schools.

The special program with Cleveland Heights Schools, initiated in the autumn of 1946, was continued throughout 1947. Miss Dunlavy had full responsibility for work with this system, ascertaining the wants of the teachers as regards exhibits, installing the exhibits and giving brief talks to classes concerning them. Heights supervisors and teachers have expressed satisfaction with this plan, which, we feel, would be desirable with all schools where exhibits are placed, if time and help were available. Sixty-three exhibits were placed in twelve schools. Talks were given to 164 groups, totalling 4442 students.

#### Staff Use of Educational Collection.

One of the most important and constant uses of material in this Division is by the Educational Staff in teaching, both in and out of the Museum. Objects

are borrowed to be taken to Museum class rooms for use in talks preliminary to gallery visits, or on subjects inadequately covered by exhibits in the galleries; Mexican material, for instance, is constantly in demand. While many of the staff are acquainted with the collection and can choose their own material, it is often necessary to help select and to explain, especially to the newer teachers. Material which is to be taken out of the building must be checked and packed. About 2700 objects have been used by the staff, some 1500 borrowed by others.

Mr. Ronald Day's course, Art Museum Workshop for Teachers in the University's Summer School was very largely concerned with this Division since the course was planned to acquaint teachers with Museum resources. It gave us a busy six weeks. The twenty members of the class visited the Division store room individually, were shown material, and made their choice as to the subject for a lesson to be given before the class, using actual objects as illustration. Later when the lesson was given, material was sent to the class room for them.

Among activities of the Division outside of regular routine were the following:

#### Mid-American Exposition

The Museum was given space at the annual Industrial Exposition, this year called the Mid-American Exposition held in the Public Hall May 22 - 31. The space assigned was large - two forty foot walls - and strategically located at the entrance to the Lower Exposition Hall where the featured Atomic Exhibit was shown. The management installed draperies along the entire wall area, a carpet on the floor and provided two excellent exhibit cases.

Seven large oil paintings by Cleveland artists, from the Museum's primary series, were hung in one section, with enamels and ceramics in a case and four large bronzes on pedestals.

On opposite section were hung panels of drawings made by Museum students for "The Roads to World Understanding Program" and panels of photographs and other

material showing Museum activities and services. In a case typical examples of objects available for circulation in the Lending Collection were installed. The Exposition was well attended and the Museum exhibit attracted considerable attention.

#### "Roads to World Understanding Program"

The Museum continued to cooperate with the Public Library, The Junior Council on World Affairs and the Cleveland Press in this Program for Youth by lending quite extensively, objects relating to the various countries under consideration for exhibition in cases at the Public Library. Programs this <sup>year</sup> featured: Russia, Japan, Sweden, Brazil, Mediterranean Countries, France; Pacific Regions, and Cleveland: A Crossroad to World Understanding.

In connection with these programs, Museum Special Classes have made large chalk drawings showing costumes or scenes in the several countries. These were exhibited at the Library. A number of these were later mounted on four by six panels and used as a feature of our exhibit at the Mid-American Exposition and afterward in the Educational Corridor.

#### Western Arts Association

Annual meeting of this association was held in the Higbee Lounge, April 30 - May 3. An exhibit of modern crafts available in the Lending Collection, was prepared and arranged in two cases furnished by the Higbee Company. Several panels of work by Cleveland Heights and Shaker Heights Schools which had been inspired or influenced by Museum contacts, were mounted at the Museum and formed the background of the Museum alcove.

#### Women's City Club

This Division assisted the Art Exhibits Committee, Mrs. Ralph Cee, Chairman, in installing exhibits of Chinese Paintings and Art Objects, Paintings by Grace Kelly, Currier and Ives Prints, American Primitive Paintings and Contemporary Cleveland Paintings.

## Stouffer Windows

Again this year exhibits of paintings and craftwork by Cleveland artists were placed in Stouffer's two restaurant windows for a week to advertise the May Show.

## Exhibits within the Museum.

A list of exhibits held in the Educational Corridor follows. It had seemed to several of the Educational Staff that exhibits of student drawings, mounted on the large wall boards as they have always been, might be varied and improved by painting the panels. This was done for the exhibit of Drawings by Members' Children in April and was a decided success. The panels were painted a dark maroon with contrasting frames and an inner line of color matching the paper used for labels. Several later exhibits were similarly treated with some variation in color schemes.

In December the fine set of Chinese Shadow Figures, recently acquired, were installed in lighted cases at the end of the Educational Corridor in happy relation to the exhibit of Chinese robes and textiles in the Textile Room.

During the Art Treasures Quiz this Division prepared and maintained the Quiz Board" in the Foyer, mounting the pictures as they appeared daily in the Cleveland News.

## LIFE Exhibits

LIFE Magazine, in the last few years, has been preparing and circulating free of charge a series of exhibits made up of photographs by their staff photographers, many of whom are outstanding in their fields. Last summer LIFE announced that it had reproduced several of these exhibits by a photogravure process which would enable them to be sold to educational institutions for the very low price of thirty-five dollars a set, a set consisting of twenty-four panels, twenty-four by thirty-two inches. The Museum has purchased for the Lending Collection: VENICE and THE MEDIEVAL WORLD. The latter is especially comprehensive and will be invaluable for use with schools.

Other LIFE exhibits , The Holy Land and The Age of Enlightenment were shown in the Corridor in 1947.

The Lending Collection needs reinforcing to meet school needs and to give fresh vitality to general exhibits in libraries and other agencies. Some of the objects, such as small painted wood toys and boxes of European peasant sources, have become dingy with constant use and handling. While they cannot be replaced, something is needed to fill their place. Uses for these simple little things have been many; as suggestions for craft work, for design and decoration, or as representing typical color and design of the countries from which they came.

There should be more good examples of handicraft as suggestions for student work at different age levels, and also, really fine examples of work in different mediums in contemporary design to set standards of taste and quality. During the war production of such things was at low ebb. Recent months have shown that more will soon be available. The few pieces bought for the collection from May Shows are in constant use.

In looking back over the years, I see many things left undone that I had hoped to do, many opportunities neglected. Year after year it has seemed that the pressure of daily work crowded out larger plans for new activities. The last few years, with interruptions caused, in one way or another, by the war were difficult in the extreme. It was possible only to keep the Division in operation, giving such service as one could and mainly to those who were most insistent, to the neglect, unfortunately, of the more considerate.

I am satisfied, in turning the Division over to Miss Dunlavy and Mr. Alvarez, that they will be able not only to continue what has been, but to develop new ideas and methods so as to be of still greater service. With the general tendency in teaching toward greater use of visual material, I feel that a great opportunity is offered.

Respectfully submitted,

*Ruth Field Ruggles*  
Ruth Field Ruggles, In Charge  
Division of Circulating Exhibits

# EXHIBITS IN THE EDUCATIONAL CORRIDOR

1947

January	DRAWINGS BY GALLERY CLASSES	
February	ANIMALS IN ART	Circulated by Museum of Modern Art
March	THE HOLY LAND	Prepared and circulated by LIFE
April	DRAWINGS BY MEMBERS' CLASSES	
May 6	DRAWINGS BY ADULT AMATEUR SKETCH CLASS	
June	DRAWINGS BY ADULT AMATEUR SKETCH CLASS	
July	DRAWINGS BY SPECIAL CLASSES FOR "ROADS TO WORLD UNDERSTANDING"	
August	DRAWINGS BY OUTDOOR CLASSES	
September	DRAWINGS BY OUTDOOR CLASSES	
October	DRAWINGS BY SPECIAL CLASSES	
November	VENICE	Prepared and circulated by LIFE
December	THE AGE OF ENLIGHTENMENT	Prepared and circulated by LIFE

## JUNIOR MUSEUM

Feb. 21-Apr. 6 MAN BECOMES AN ARTIST. An exhibit prepared and circulated by the Laboratory of Anthropology, Santa Fe, New Mexico.



MARY A. WARNER COLLECTION

Paintings from this collection were lent to:

Alta Branch Library  
Alta Social Settlement  
Carnegie West Branch Library  
Case School  
Cleveland College  
Collinwood High School  
Council Educational Alliance  
East End Neighborhood House  
East Seventy-ninth Branch Library  
Family Service Association  
Glenville High School  
Goodrich House  
International Institute  
John Adams High School  
John Hay High School  
Lorain Branch Library  
Mather Day Nursery  
Stouffer Restaurants (May Show Publicity)  
Union Branch Library  
Y.M.C.A., Central Building  
Western Reserve University  
    Haydn Hall (Mather College)  
    Perkins House  
    Pierce Hall  
    Smith House  
    Thwing House  
    Tyler House  
    Williamson House  
    School of Nursing  
    School of Social Science  
    Nurses' Dormitory, University Hospitals

Many of the paintings remain at one place for several months.

-----

Paintings from the Educational Collection were lent to:

Jewish Orphanage  
Lakewood Public Library

as well as to several of the agencies listed above. We have tried not to use Mary A. Warner paintings outside of the City of Cleveland.

# PURCHASES FOR EDUCATIONAL LENDING COLLECTION

Easter eggs, 4, by Anna Schmutzok	Contemporary, Cleveland
Enameled tray by Mildred Watkins	Contemporary, Cleveland
Exhibit: Venice	Prepared by LIFE Magazine
Exhibit: The Medieval World	Prepared by LIFE Magazine
Lacquered tray	Contemporary, Mexican
Metal mask	Contemporary, Mexican
Pottery bowl by Blanche Neville	Contemporary, Cleveland
Pottery bowl by Fern Giorgi	Contemporary, Cleveland
Print by Hiroshi Yoshida	Contemporary, Japanese
Print by Kawase Hasui	Contemporary, Japanese
Shadow figures, 20	19th century, Chinese
Textiles: 1 glazed chintz, 1 wool rep, 4 Onondaga silks,	Contemporary, American

## GIFTS RECEIVED IN 1947

Anasa Stone House	Hand-sewn infant's shirt, American, c. 1850
Ball, Alice E.	58 costume dolls, 27 miscellaneous toys
Bole, Mrs. B. P.	3 pieces printed linen, Swedish, modern
Dunn, Mrs. Louise M.	Pottery bowl, bottle and pitcher, North American Indian
	Pottery cup and donkey, Mexican, modern
	Figurine, American, modern
Eckhardt, Edris	1 ceramic figure, 1 pottery bowl, contemporary, by self
Fay, Mrs. Jessie	Handkerchief edged with tatting, American, 19th century
Frederick, Tillie G.	8 silver bangles, Chinese, modern
Harrison, Mrs. Leland	Embroidered panel, Chinese, 19th century
McBride, Mrs. Malcolm L.	Brass cross, Russian, late 19th century
McCaffery, John	Lincoln medal, American, 1909
Mather College Library	9 bronze knife handles, Japanese, 19th century
Stern, Linal M.	Sword, Japanese, 19th century
	Blunderbuss, Turkish, 18th century
Timmons, Mrs. John	Shadow figure, horse, Chinese, 19th century

THE CLEVELAND MUSEUM OF ART  
Department of Education

To: Curator of Education

From: Marguerite Munger, Supervisor of Club Activities

Subject: Annual Report, 1947

Analysis of Attendance Figures:

Attendance for year was 3522, somewhat under 1946, but larger than the average of past five years; number of groups was 189, more than usual; but average size of group was 18, less than usual. We did not get as many large groups as in some years.

Courses: about 40% of total attendance - 84 groups, attendance - 1408

Museum Saturday Mornings	20 groups	501 attendance
Ophello Club	14	230
Lakewood College Club	7	142
Quiz	42	515
Tuesdays at Eleven	<u>1</u>	<u>20</u>
	84	1408

Gallery Talks: about 6% of total attendance - 6 talks, attendance - 223

Print Club Members' Prints	30
General Tour	23
Modern French Paintings	45
Modern American Painting	40
Louis Sullivan	35
Exhibition of Gold	50

Docent Service: 4 groups, attendance - 12; receipts, \$1.00Special Exhibitions: about 17% of total attendance - 31 talks, attendance-604

Degas Exhibit	1 group	10 attendance
May Show	25	463
Exhibition of Gold	4	107
La Tausca, Modern Paintings	<u>1</u>	<u>24</u>
	31	604

Other Talks (inside Museum): about 33% - 57 groups, attendance - 1158Talks outside the Museum: 20% - 12 talks, attendance - 700

10 paid talks - receipts, \$130.00 (the largest amount ever received in any year)

8 in Greater Cleveland @ \$10.00

2 outside Greater Cleveland (at Mansfield and Erie) @ \$25.00

2 free talks

Conferences: 27, attendance - 61

Work on Educational Index and Club File: 58 hours

Educational Index was turned over to another staff-member at end of 1946, but was given back to me near the end of 1947, with an accumulation of back work; considerable headway has already been made with this.

Publications:

Part II of "The Game of Artists" was authorized by the Director and published by The Cleveland Museum of Art.

A revised "List of Talks for Clubs" was published (1500 copies).

Comments:

Promotion of Club Work:

It seems to be a fact that the club members who do come to our talks like what they hear. One of our problems, therefore, is to acquaint more of them with our offerings, through vigorous promotion. Since the majority of clubs are small, about 12 to 20 members, and since only about 100 belong to the Federation of Women's Clubs, it is not possible to organize their Museum attendance by getting the co-operation and approval of a few key figures (as seems to be the case in the school systems). It is, therefore, necessary to promote the club work continuously by the various means available, important among which are the following:-

1. "List of Talks for Clubs" - This folder is mailed out and also distributed by hand to individuals and groups. This is extremely important because it offers very concrete suggestions to groping program committees. The cost of printing it should be included in the Department budget as an annual item.
2. Person-to-person telephone calls - This takes considerable time but is usually effective. I plan to do more of it.
3. Newspaper publicity - The Publicity Department has always been most co-operative. The problem is to work up sufficient projects that in the eyes of the newspapers have news value.
4. Radio broadcasts - This is an excellent way to reach the feminine public which makes up the bulk of the club business. Perhaps a greater use of it would be advisable in the future.
5. Short promotional talks before groups, such as the meetings of program committees occasionally held at the Cleveland Public Library and the Cuyahoga County Library, at which a Museum representative is given a chance to speak.

Meeting place for clubs:

One great need is for a suitable and pleasant room where clubs may meet.

The Textile Room is often not available, and the Class Room is usually cluttered and dirty, and its chairs are ugly and uncomfortable. Since it may not be possible to increase our space at present, can't the space we have be made and kept more attractive?

Transportation:

Would it be possible to take some action jointly with the University and perhaps Severance Hall to secure transportation to the Museum from existing car and bus lines and also through-transportation from the West Side? There must be many students and music-lovers, as well as our own public, who would appreciate such a convenience.

Conclusion:

Club work is only a small part of the Museum's total activity, but it provides certain members of the public with a more personal contact with the Museum than they obtain through our more formal offerings such as auditorium lectures and musical programs. It affords them also more of an opportunity to select the subject or material that fits in with their particular needs and interests (through their selection of a topic from our List of Talks). And the small size of the average club and the fact that the members are personal friends invites to audience participation in the discussion of art questions.

The desire for an appreciation of art is widespread and this branch of the work is capable of great expansion, limited only by our space facilities and the amount of promotional work we are able and willing to do.

Respectfully submitted,

*Marguerite Mungen*

Marguerite Mungen

To: Curator of Education  
From: Gertrude S. Hornung  
Subject: Annual Report, 1947

The work I do at The Cleveland Museum of Art falls into several categories; part on a professional basis, part as a volunteer.

As a docent and staff member of the Educational Department, I give talks to groups both in and out of the building; write articles; assist by suggesting programs and courses; have responsibility for setting up and carrying through special activities and events; write and distribute to selected lists mimeographed promotional material for educational and all-Museum events, write and give radio script on occasion, and add notes to the Educational Index.

For Statistics for the Above-:

<u>Talks to Groups</u>	<u>Total Attendance</u>
In the Cleveland Museum of Art	2,675
Outside the Cleveland Museum of Art	987

Responsible for Arrangement For-:

<u>SIX EVENTS</u>	2,550
Degas Performance	
Ballet Production	
Ballet Lecture	
Ballet Production	
Two Famous Treasure Quiz Programs	

Articles Written: 4

February:

Junior League Magazine (National)

Cultural Survey

July:

The Cleveland News

Review of Picasso:

40 Lithographs



August:

Junior League Topics

November:

A.J.L.A. - Junior League Magazine  
Volunteer work in an Art Museum

Promotional Mailings

Annual Total	12,910
<u>Monthly</u>	
February	1065
March	1590
April	1200
May	1600
June	500
September	3755
October	900
November	1300

Radio Scripts

Written: 3	Given: 2
------------	----------

Courses

Total Attendance for Year

Dance Experiment (Monthly meetings)	About 100
Ballet Classes (Forbes, Lafaye as teachers)	697
Tuesdays at Eleven (Elsner & Hornung)	131
Museum Acquaintanceship Course	20
Great Books	55

Gallery Talk

November 3	110
------------	-----

To carry out the above enterprises, the nature of the work entailed about 150 letters and 833 conferences, both telephone and personal interviews. I take for granted the study necessary for preparation of talks, articles and

arranging and participating in events. This includes a small addition to the work of the Educational Index when the 25 objects of the Famous Treasures Quiz were written in a more developed form by Miss O'Callaghan, Miss Lee, Mrs. Munger and me. Also, additional new lists for our special mailings, and attention to our present lists.

Appointed in the Spring as Supervisor of Special Activities, I should like to report on those for which I was responsible.

#### Our Famous Treasures Program

With the cooperation of The Cleveland News, 25 reproductions of objects of the Museum collections were published during the month of October. As early as June, conferences had been held with Museum and school staff, and club leaders to plan the most effective way to present this program. Announcements were mailed to all key people. Prizes for children were arranged through the chairman of the Junior Council to be put on display in the Museum foyer by September 15. The 25 objects were selected on the basis of integration with school curricula, art, and social studies. Two radio talks were given on it late in August. In September, another announcement was mailed to schools and clubs. The sponsoring committee for the Quiz was appointed and met late in September to witness a preview of the 25 objects before publication. The News gave publicity to this event, as an introduction to the reproductions in October. Each Saturday afternoon children were given free instruction on the Famous Treasures. About 300 received instruction, 166 took part in the Quiz held November 8. For the adults 12 groups, (dropped to 9), for a total of about 150 in all, had 26 take the final quiz on November 20. The publicity received by the Museum was very beneficial and the participants in the program felt it very worthwhile.

#### Dance Experiment

During January, the members of Dance Experiment were busily engaged in rehearsing for a brief performance in connection with the Degas Show, and for a performance entitled, The Development of the 19th Century Ballet, February

4,- to music of Schumann, Von Weber, and Thomas, 1300 saw a re-creation of some of Degas' ballet paintings, as the dancers interpreted them under colored lights in Gallery IX. February 9, the auditorium performance was a great success, before an audience of 300.

A new venture of ballet classes in the Museum was started early in October. Encouraged by Mr. Lincoln Kirstein who wished the dance, as an art to flower in a non-commercial atmosphere, arrangements were made to accept his appointment of a qualified teacher from the staff of the School of American Ballet, Inc., and to invite Mr. Kirstein to lecture on the dance as a send-off to our program. A great deal of time was spent in scheduling new students for these classes. Five types of classes-for children, intermediates, "Master Class", adults, and teachers-were arranged for a total attendance of 697.

The classes were financed separately from the Educational Budget, necessitating a special fee of \$10.00 each student for the 8 week's course. The object of the course was to bring the best known teaching talent to Cleveland, in order to hand on that most transient art of all, the dance, in its purest tradition. We were singularly fortunate in having as a teacher, Mrs. Howell Forbes, who is unique in her clear analysis, breadth of knowledge and precision. Due to the death of her Mother, she flew to England after completing only  $3\frac{1}{2}$  weeks of her teaching contract. The highest praise goes to the young members of Dance Experiment who loyally held the classes together. Some classes had to be cancelled - such as the Teacher's. The financial result was that only  $1/3$  had to be refunded, and we ended with a small margin of income.

One unfortunate incident occurred. Mr. Kirstein offered to send a substitute immediately on the withdrawal of Mrs. Forbes. Due to the press of business, he left this assignment to M. Balanchine who sent an old friend, Mme. Edwardova, who had a considerable reputation in Europe between 1922 to 1936. Unfortunately, her teaching methods were unsuitable for our classes

and we had to express our regrets and ask her to withdraw, which provoked quite a difficult situation.

The classes ended with a final performance November 30, contrasting modern and classical ballet, before an appreciative audience of 376.

#### Great Books

In cooperation with the Cleveland Public Library, a Great Books program was started for the Museum staff, their friends, and staff of near-by institutions. About 20 signed up, 15 came. The leaders assigned to us are excellent, and although attendance fluctuates, every other Wednesday at 5:00, there is a lively debate on the classics in the tea room.

#### Acquaintanceship Course

This was originally designed to be scheduled on Tuesday, so the Junior Council members could be encouraged to attend. However, for various reasons, it was changed to Thursday, and after two sessions, Dr. Munro felt it was unwise to take the Curators' time for 10 or 12 in the course. Therefore, we reassigned the speakers to the Junior Council program, so that the objective is being achieved in a different way.

Tuesdays at Eleven proved to be an innovation, in that the discourse on the facts of art history by one commentator was followed by a demonstration of some significant ways this was achieved. The total attendance for 8 meetings was 131. Subjects were restricted to paintings, ranging from Andrea del Sarto to Picasso. It is felt another venture like this will be tried again soon.

As a volunteer, there are several odd items, including work on the Cultural Survey, which during the year employed 125 volunteers covering over 500 organizations. The material is 90% in, and a formal appeal for funds for editing and publishing it, is in the process before the Cleveland Foundation.

On the Adult Education Council, and occasionally on the Group Work Council, and on the Cultural Arts Committee, I represent The Cleveland Museum of Art.

These are the facts of the year 1947, my recommendations for 1948, are in a supplementary report.

Respectfully submitted,

Gertrude S. Hornung

THE CLEVELAND MUSEUM OF ART  
Department of Education

To: Curator of Education

From: Thomas J. Elsner, Supervisor of Children's Entertainments

Subject: Annual Report, 1947

On Saturday afternoon at 2:00 p.m., almost every Saturday of the year, there are entertainments for children.

Movies	7
Marionette plays	3
Recitals	1 (T. Wilfred)

In the future there are planned more programs of the marionette and puppet kind, and activities such as acting and music demonstrations which could prove both entertaining and educational.

Respectfully submitted,

Thomas J. Elsner



Tuesday P.M. Talks to Schools

On Tuesday afternoons, for about eleven weeks in each Heights elementary school semester, I give talks on theatre. These talks for the fall session in 1947, were for children in the primary grades, and the subject matter on theatre was fitted to their level. Using slides, I discussed different puppet techniques, the puppet stage, shadow puppets and plays; also, other stage techniques, such as the dance, opera, and what is called "legitimate stage." All of this material was related to the idea of "pretending," or make believe."

Saturday Classes

My class, a gallery class, consists of eight-year olds. Generally there are four types of lessons:

1. Lessons of making pictures from memory, or imagination.
2. Lessons of making pictures which illustrate a story.
3. Lessons of drawing what can be seen in the galleries, such as furniture, sculpture, a wall with pictures and doors, or people in the galleries. These pictures are not be studies, or detailed "renderings," but rather an impression of single view from one place.
4. Lessons of studying pictures in the galleries.

Survey of the Arts

This course deals with a general view of the Arts of painting, sculpture, and architecture, with particular emphasis on contemporary expression of Western cultures in these fields. Design and thematic relations in these arts provide the main topic for discussion.

Classes are held in the Cleveland Museum of Art. The students are presented with lectures, often accompanied by slide reproductions and other visual materials, demonstrations on the part of the lecturer, as well as guided tours through the Museum galleries. Students are encouraged to attend lectures, movies, music pro-

grams, and other performances sponsored by the Museum.

Respectfully submitted,

Thomas J. Elsner

THE CLEVELAND MUSEUM OF ART  
Department of Education

COMPARATIVE REPORT OF ATTENDANCE FOR 1946 AND 1947

I. <u>WORK WITH ADULTS</u>		<u>1946</u>		<u>1947</u>	
<u>In Museum</u>	<u>Grps.</u>	<u>Attend.</u>	<u>Grps.</u>	<u>Attend.</u>	
1. Courses	361	7672	450	3778	
2. Gallery Talks	33	1910	32	2843	
3. Auditorium lectures	36	6849	38	9277	
4. Motion Picture Programs	25	5667	26	6991	
5. Talks to Museum Staff Meetings	46	717	40	686	
6. Other Talks or Programs	201	5654	256	6354	
<u>Outside Museum</u>					
1. Courses	135	2780	361	8447	
2. Other Talks or Programs	29	1620	56	5071	
<u>Totals</u>					
1. Total Adults in Museum	702	28469	842	34929	
2. Total Adults outside Museum	166	4400	417	13518	
3. Total Adult Attendance	868.....	32869	1259.....	48447	
II. <u>WORK WITH CHILDREN</u>					
<u>School Talks in Museum</u>					
1. S.P.P. Staff-conducted	535	14687	540	13579	
2. S.P.P. Self-conducted	66	1790	48	1052	
3. Cl. Pub. Schl. Staff-cond.	235	8617	245	7977	
4. Cl. Pub. Schl. Self-cond.	19	510	20	484	
<u>School Talks outside Museum</u>					
1. S.P.P. Staff-cond.	702	19503	743	19180	
2. S.P.P. Self-cond. prepared	154	4387	220	5856	
3. Cl. Pub. Schl. Staff-cond.	803	28711	683	23845	
4. Cl. Pub. Schl. Self-cond. prep.	107	3550	110	3732	
<u>Saturday and Sunday Classes</u>					
1. Sat. Members' Classes (A.M.&P.M.)	190	5459	222	5513	
2. Sat. Open Drawing Classes	366	10951	350	11531	
3. Sat. Advanced Drawing Classes	116	2026	108	1832	
4. Sunday Open Class	51	2762	50	2789	
5. Miscellaneous	-	-	28	649	
<u>Saturday P.M. Entertainments</u>	27	7198	27	8570	
<u>Summer Drawing Classes (Tues.-Fri.)</u>	111	3941	114	4746	
<u>Totals</u>					
1. Total Children in Museum	1771	57841	1752	58722	
2. Total Children outside Museum	1771	36151	1756	52613	
3. Total Child Attendance	3487.....	114092	3508.....	111335	
III. GRAND TOTAL ATTENDANCE -					
	4355.....	146961	4767.....	159782	

THE CLEVELAND MUSEUM OF ART  
Department of Education

Publications  
1947

Thomas Munro

"The Place of Aesthetics in the Art Museum." College Art Journal,  
Vol. VI, No. 3, Spring, 1947.

"Painting" (an article). World Book Encyclopedia, Quarrie Corp.,  
Chicago, Ill., 1947.

"African Art." Collier's National Encyclopedia, (for publication,  
1948).

Margaret Marcus

"The Romantic Garden in Persia." Journal of Aesthetics, Vol. V,  
No. 3, March, 1947; pp. 177-183.

Marguerite Munger

"Game of Artists, Part II." The Cleveland Museum of Art.

Gertrude S. Hornung

"Cultural Survey." Junior League Magazine (National), February, 1947.

Review of Picasso: Forty Lithographs, The Cleveland News, July 29, 1947.

"Cultural Survey." Junior League Topics, August, 1947.

"Volunteer Work in An Art Museum." Junior League Magazine (A.J.L.A.),  
November, 1947. (A short article incorporated in a larger one).

Ann V. Horton

"Visual Concepts and Reading Readiness." See and Hear Magazine, February, 1947.

"Museum Service to Cleveland Public Schools." Superintendent's Yearly Report  
of Staff Meetings.

"Picture Stories of Ancient Egypt." First of Series of Strip Film, Escar  
Motion Picture Corporation.

Mildred E. Bickel

"Are Teachers Free?" Cleveland District Teacher, February, 1947.

Administrative Staff:

Thomas Munro, Curator of Education  
Louise M. Dunn, Associate Curator Emeritus  
Margaret F. Brown, Assistant Curator for Administration  
Dorothy Van Loozen, Supervisor of Children's Classes  
Ruth F. Ruggles, In Charge of Circulating Exhibits  
Ann V. Horton, Supervisor, Museum Instruction, Cleveland Public Schools  
Marguerite Munger, Supervisor of Club Activities  
Laura C. Lee, Supervisor of Saturday Entertainments  
George D. Culler, Supervisor of Motion Picture Activities

Instructors in Visual Arts (in addition to those listed above):

Employed by Museum:

Full-time: Thomas Elsner

Part-time: James Baker, Victoria Ball, Charlotte Bates, Mildred K. Bickel, Kenneth R. Caldwell, Price A. Chamberlin, Ronald M. Day, Arnold M. Davis, Mildred Eynon, Esther Falk, Gretchen Garnett, Ruth Grunauer, Margaret Hain, Gertrude S. Hornung, Geoffrey Landesman, Katharine G. Lange, Matilda Maurer, Charles F. Mosgo, Rita Myers, Josephine Natko, Sally O'Callaghan, Howard Reid, Paul Scherer, Mary Slack, Bernard Specht, Eréd Vollman, William Ward, Viola S. Wike, Margaret Fairbanks Marcus.

Employed by Cleveland Public Schools: Ronald M. Day, Dana E. Church

Instructors in Music

Walter Blodgett  
Gretchen Garnett

Assistants in Circulating Exhibits Division

Joseph Alvarez  
Doris Dunlavy

Assistant in Music

Helen Leino (In charge of Radio Phonograph Program)

Assistants in Saturday Classes

Carol Grover, Jetta Hansen, Doris Dunlavy, Elayne Belle Kaplan, Edward Milota, Charlotte Petro, Janet Pfaff, Angela Smolik

Secretarial Staff

Evelyn Svec, Secretary of Department of Education  
Beatrice Bowman, Secretary to Dr. Munro  
Ruth G. Lawson  
Ilene Jaster  
Prudence Myer (On leave of absence)

Volunteers in Saturday Classes

Margaret Brown, Betty Carson, Caroline Goff, Ruthann Gregor, Louise Mathews, Veronica Nolan, Janet Shelton

DIVISION OF EDUCATIONAL WORK AND PERSONNEL IN EACH DIVISION

A. Courses for Western Reserve University

Thomas Munro; Professor of Art; Chairman, Division of Art, Western Reserve University

Margaret Fairbanks Marcus; Instructor in Art, Flora Stone Mather College

B. Adult Museum Members' Courses: Supervisor: Thomas Munro

Instructors: Walter Blodgett, George D. Culler, Arnold M. Davis, Margaret Fairbanks Marcus, Price A. Chamberlin, Gretchen Garnett, Gertrude S. Hornung, Katharine G. Lange, Geoffrey Landesman, Charles F. Mosgo, Marguerite Munger.

Assistants: Josephine Natko

C. Adult Clubs, Groups and Gallery Guidance: Supervisor: Marguerite Munger

Instructors: Gertrude Hornung, Department Representative for Outside Groups  
Laura C. Lee, George D. Culler, Margaret Fairbanks Marcus,  
Dorothy Van Loozen.

D. Public Lectures: Supervisor: Thomas Munro

E. Motion Pictures: Supervisor: George D. Culler

F. Circulating Exhibits (Lending Collection): In Charge: Ruth F. Ruggles

Assistants: Joseph Alvarez, Doris Dunlavy

G. School Children's Classes:

1. Cleveland Public Schools: Supervisor: Ann V. Horton

Instructors: Ronald Day, Dana E. Church

2. Suburban, Private and Parochial Schools: Supervisor: Dorothy Van Loozen

Instructors: Charlotte Bates, George D. Culler, Doris Dunlavy, Thomas Elsner, Laura C. Lee, Sally O'Callaghan, Mary Slack, Kenneth R. Caldwell, William Ward.

# Record of Expenditures for Auditorium Lectures and Programs

1947 ~~49~~

Note: Out of this account also comes the fees for the Saturday Afternoon Entertainment Programs for children and all of the accompanying expenses. In addition to the fees for the programs listed below the account includes all expenses for lectures and movies, such as all set-up expenses; fees for operators to run slides, to pay ushers in the Auditorium, expenses for lighting of Auditorium, and expenses for opening of Auditorium. It takes care of Union operators for motion pictures, express and insurance charges on movies.

## Lectures and Dance Programs

<u>1947</u>	<u>Lecturer</u>	<u>Attendance</u>
<i>Friday -</i> Jan. 3 -	Myron Bennet Smith	55
Jan. 5	Victoria Ball	67
Jan. 12	Margaret Fairbanks Marcus	93
Feb. 7	John Rewald	150
Feb. 14	Dame of Sark	506
Feb. 28	George Boas	227
March 7	Richard F. Bach	81
March 28	Ernest T. DeWald	60
April 11	Laurence Schmeckebier	85
April 25	Austen West	291
<i>Sunday -</i> Feb. 9	Dance Experiment Lecture and Program	300
Feb. 16	Donald Wyman	240
March 2	Viola S. Wike	275
March 16	Katherine Hat Dorflinger	275
April 13	Lake Erie College Dance Program	360
April 20	Paul B. Travis	230
April 27	Flower Arrangements - Mrs. Chester Cook	424
<u>Friday</u> Oct. 3	Lincoln Kirstein	435
Oct. 17	Dance Program, Gem Paulickpulle	467
Oct. 24	Leonard Craske	296
Nov. 21	<del>Gifts</del> Houston Peterson	102
Nov. 28	Colonel Homer Kellems	299



(2)

1947

Dec. 5	Robert Gwathmey	70
Dec. 12	George N. Kates	155

~~Jan 9~~Film Sunday

Oct. 5	John R. Grant	172
Oct. 26	Leonard Craske	301
Nov. 9	Arnold M. Davis	120
Nov. 16	Folktale Marionette Theatre	496
Nov. 23	Leon Gordon Miller	118
Nov. 30	Dance Experiment	376
Dec. 7	Henry M. Mayer	65
Dec. 14	George N. Kates	130

\*7321

Total

Film Programs - 1947

Jan 10	None But the Lonely Heart	165
Jan 24	Cinema as a Creative Art Form	220
Jan 31	Metropolis	405

Sundays

Jan 19	The Golden Key	480
Jan 26	Cinema as Creative Art Form	249

Friday

May 2	M, a German Film	263
-------	------------------	-----

Sunday

Feb. 2	Metropolis	240
--------	------------	-----

Feb. 23	Peg of Old Drury	263
---------	------------------	-----

March 9	The Invisible Man	490
---------	-------------------	-----

March 30	The Black Pirate	496
----------	------------------	-----

May 4	M, A German Film	400
-------	------------------	-----

May 11	Three Caballeros	360
--------	------------------	-----

Friday

Sept. 26	Trouble in Paradise	435
----------	---------------------	-----

Oct. 31	The Mark of Zorro	356
---------	-------------------	-----

Nov. 7	A Short History of Animation	307
--------	------------------------------	-----

Sunday  
Sept. 28

(3)  
A Program of Travel Films

425

1947

Oct. 19

French Film

283

Nov. 2

The Mark of Zorro

500

\*6337 Total

Music Programs in Auditorium (see Music Dept. for complete figures)

Jan. 17

Chamber Music, Arthur Loesser, Emmanuel Vardi

475

Jan 15

Voice Recital, Philip MacGregor

200

Jan 22

Fortnightly Club

Feb. 21

Walden Quartet

April 18

Walden Quartet

March 23

Leonard Shure, Henri Temianka

543

Feb. 5

Alex Schneider, Ralph Kirkpatrick

Feb. 26

Chamber Music

March 12

Oberlin Woodwind Ensemble

March 19

Beethoven Sonata Cycle #1

April 30

Misc for Harpsichord and Viola da Gamba

Oct 10

Clavichord Recital

460

Oct 12

" "

400

2078

THE CLEVELAND MUSEUM OF ART  
Department of Education

M. Brown

1946-47

Annual Report, Cleveland Heights Schools

To Mr. Frank L. Wiley, Superintendent  
To Mr. Thoburn S. Davis, Assistant Superintendent

This past school year has been one in which there was an almost total change in the Museum staff.\* However, we have attempted to continue the types of work that have proved successful in the past and have started some new projects for which some of our new staff members were particularly well-trained.

The most important of these new projects was planned by Miss Scranton and Miss Darcie of Cleveland Heights with Miss Dunlavy and Mrs. Van Loosen of the Museum. Fifty-two exhibits were set up in eight Cleveland Heights schools by the Division of Circulating Exhibits of the Cleveland Museum of Art. Talks explaining this material were given to a total of 4,400 students in 164 groups including grades 1 to 9, (statistic sheet is attached). Talks were given only to small groups in the corridors near the cases so that the children might see the objects at close range at the time of discussion. Question periods usually followed the talks, and wherever possible, the case material was correlated with classroom subject matter or projects. Besides the exhibits set up in the cases, other materials such as posters, textiles, etc., were taken to the teachers for classroom use. Upon request, groups of photographs correlating with exhibit material were left with the teachers, also for classroom use. Wherever these exhibits were set up in the schools Miss Darcie took pictures of the objects. Thus, she has made it possible to have a very complete carry-over from many of these exhibits and talks. She has made over 2,000 kodachrome slides which are now being made up into sets according to subject matter. These slides are of Museum objects which were exhibited and discussed in the schools and pupils' work inspired

\*(This applies only to staff members meeting the suburban school classes).

by them. Meanwhile, Miss Scranton is incorporating these slide sets into the revised art curriculum.

This year, also, we assembled an exhibit for the Western Arts Convention which showed the relation of the Museum to the school. Photographs, objects, and pupils' work were used to suggest the types of things done for grades 1 through 12.

Elementary school classes continued to visit the Museum regularly. Miss Scranton and Mrs. Van Loosen worked out a request sheet form which Heights teachers used whenever they wished to be very specific about a type of lesson desired. Our Museum staff has found that these are most helpful, as we have frequently had a great deal of difficulty in planning a lesson to fit in the very brief time that Cleveland Heights classes can now spend at the Museum. The staff members who worked most regularly with these elementary classes were: Mr. Elsner and Miss O'Callaghan. Mr. Elsner also gave the elementary assembly talks on "How to Draw People" for grades 1, 2 and 3 during the fall semester and 4, 5, 6 during the spring term.

Roxboro Junior High School was especially outstanding for its use of the Museum's offerings. The faculty is interested in a variety of talks, the art teacher, Miss Cathcart, organizes the school-Museum work and an efficient student crew manages stage duty. Since it is impossible for us to reach all the junior high schools regularly, we have therefore done our most concentrated work with Roxboro Junior High School. Monticello was the only junior high school where talks regarding case material were given.

In the Senior High School we have continued our practice of giving a number of series of talks. Mr. Culler did most of the talks for the departments of English and drama, Mrs. Bates did most of the history series; and Mrs. Van Loosen continued giving courses to the combined art classes of Miss Bulkley and Miss Wiswall. Miss Lee of the Museum staff talked to classes of various other departments as well as handling most of the work at Roxboro

Junior High School.

We are looking forward to a continuation of several of our new projects next year. It is our hope especially to expand the work in the junior high schools not only in the realm of straight lectures but also for talks regarding exhibition material. It is also hoped that it may be possible for the elementary classes visiting the Museum to spend more time in the building.

Again, the Museum staff wishes to thank the Cleveland Heights Schools for a most interesting and cooperative year.

Respectfully submitted,

Dorothy Van Loon  
Supervisor of Children's Classes

THE CLEVELAND MUSEUM OF ART  
Department of Education

Cleveland Heights Schools, 1946-47

	Sr. Hi. Art	Sr. Hi. Other Subj.	Jr. Hi. Art	Jr. Hi. Other Subj.	Elem. Art	Elem. Other Subj.	TOTAL
Museum Staff Conducted	4	1		1		219	225
Self-Con- ducted Prepared						1	1
TOTAL	4	1		1		220	226
OUTSIDE CLASSES							
Museum Staff Conducted	62	68	18	35			183
Self-Con- ducted Prepared	52	96	15	20			182
Assembly Talks					117		117
Talks on Case Exhibits*			13		149		162
TOTAL	114	164	46	55	266		645
TOTALS	118	165	46	56	266	120	871

\* For Statistics by Schools see attached sheet.

THE CLEVELAND MUSEUM OF ART  
Department of Education

Cleveland Heights Schools, 1946-47

Talks on Case Exhibits

	<u>Exhibits</u>	<u>Groups</u>	<u>Pupils</u>	<u>Grades Included</u>
Boulevard	5	13	381	1 - 6
Canterbury	5	15	460	1 - 4
Coventry	4	6	158	5 & 6
Fairfax	5	18	470	1 - 6
Hoble	5	12	395	2 - 6
Oxford	5	18	476	3 - 6
Roxboro Elem.	6	20	530	3 - 6
Taylor	10	47	1340	1 - 6
Elem. Total	45	149	4210	1 - 6
Monticello Jr.	7	13	190	7 - 9
<u>total</u>	52	162	4400	1 - 9



June, 1947

M. Brown

THE CLEVELAND MUSEUM OF ART  
Department of Education

Annual Report, Shaker Heights Schools

To Mr. William Slade, Jr., Superintendent

This past school year has been one in which there was an almost total change in the Museum staff.\* However, we have attempted to carry out the types of work which were tentatively planned as joint school-Museum projects.

In the elementary schools we felt there was a very successful contact between the Museum and those schools which Mrs. Wike supervised. Exhibit material in the school cases was planned to correlate with classroom work, classes coming to the Museum came to see specific exhibitions or objects, and Museum visual material was used extensively in the schools by either Mrs. Wike or the classroom teachers. Each Friday, Mrs. Wike met classes from these schools at the Museum which was a very successful arrangement. Statistics for these groups which she taught are listed on the accompanying sheet as "elementary art, self-conducted prepared."

In the Junior High School Mrs. Eynon acted as liaison officer between the Museum and the School. Shaker Junior High School is almost the only secondary school from which classes come regularly to visit the Museum. We feel it is outstanding for this reason as well as many others. These Museum visits were not only for the art classes but for English groups, and particularly the world history classes who came for a series of visits supplementing Museum talks given in the School.

Last year we started the program of Museum talks in the secondary schools with a series of assembly talks on the May Show. This year we have, according to our plan, given talks for individual classes on various subjects, 16 in the Junior High and 53 in the Senior High. Only the seventh graders were given introductory talks for the May Show, whereas other Museum lectures

\* (This applies only to staff members meeting the suburban school classes).

were with a variety of school departments especially English and social studies. A series of talks was given in the Senior High to the combined home economics classes.

It is our hope to expand these services next year. Before setting up any secondary school program Mr. Jaffery and Mrs. Van Loozen would like to plan a series of meetings with secondary school teachers outlining the type of material which the Museum can most successfully supply. This was done last year with the elementary school teachers and at this point seems to be the next logical step in the development of Museum-secondary school work.

The Museum staff wishes to thank the Shaker Heights Schools for a most interesting and cooperative year. We are looking forward to a continuation of the types of work that have proved successful as well as to the expansion of work for a well-rounded program.

Respectfully submitted,

Dorothy Van Loozen  
Supervisor of Children's Classes  
Department of Education

rl

THE CLEVELAND MUSEUM OF ART  
Department of Education

Shaker Heights Schools - 1946 - 47

	Sr. Hi. Art	Sr. Hi. Other Subj.	Jr. Hi. Art	Jr. Hi. Other Subj.	Elem. Art	Elem. Other Subj.	TOTAL
Museum Staff Conducted	1	4	24	16		41	86
Self-Con- ducted Prepared	4		2		50	1	55
Total	3	4	26	16	50	42	141

OUTSIDE CLASSES

Museum Staff Conducted	1	29		15			45
Self-Con- ducted Prepared		24		1	340		365
Assembly Talks			6		1		7
TOTAL	1	53	6	16	341		417
TOTAL	4	57	32	32	391	42	558